

**Uncommon Schools – Camden Prep  
Board of Trustees Meeting  
9:00 a.m., Monday, November 19, 2018  
1650 Copewood Street, Camden, NJ**

*The trustees in attendance were: Lindsay Kruse, Julie Jackson, Bob Howitt, Janellen Duffy, Joe Mangini, Cassetta Perry. Also present: Michael Ambriz, Brett Peiser, Giana Solomon, Cyndi Leger, Tara Marlovits, Laura McGinley, Kelly Dowling, Phil Gartenberg, Matt McGinnis. Absent: Jon Goldberg.*

The meeting was called to order at 9:08 a.m. by Ms. Kruse, who noted that the meeting had been duly publicized, as required by law, in the Courier-Post and El Hispano.

Camden Prep's newly promoted regional leaders, Ms. Giana Solomon (Regional Senior Director) and Ms. Cyndi Leger (Managing Director of Operations) gave brief introductions of themselves to the board.

It having been moved and duly seconded, the trustees voted unanimously to approve the minutes from the September 18<sup>th</sup>, 2018 board meeting.

Ms. Kelly Dowling gave an overview of Camden Prep's Special Education program, student performance, and services provided. She described situations where students require out-of-district placements for services Camden Prep cannot provide. She reviewed PARCC results, which have improved year over year amongst classified as well as unclassified students. She shared several Uncommon-wide initiatives to train SPED teachers and improve the program, including the SPED Roadshow and SPED Working Group.

Mr. Phil Gartenberg, Uncommon School's interim CFO, introduced Matt McGinnis from our executive audit firm AAFCPAs, to review the executive summary of the 2017-18 Camden Prep audit. No material weaknesses nor large areas of concern were found in the audit. Matt recommended potential future considerations based on accounting standards updates taking effect in FY 2021.

Ms. Laura McGinley presented a development update for Camden Prep. Camden Prep is fully funded for the year through fundraising efforts so the team is now focusing on FY19 fundraising. She described the strategy for identifying donors who are excited about our education work.

Mr. Brett Peiser presented an updated proposal for the Memorandum of Understanding (MOU) between Uncommon Schools and Camden Prep. He highlighted staff recognitions and student achievements across Uncommon, making the case that Camden Prep is better being a part of the larger whole with access to shared resources. Mr. Bob Howitt shared his calculations relating to Camden Prep's new proposed management fee and agrees with the recommended changes.

Mr. Ambriz presented the personnel hire of Elizabeth Santucci for Mt. Ephraim Middle School. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the hiring of the aforementioned individuals.

Mr. Ambriz presented the resolution to approve participation in the Renaissance School Pension. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Renaissance School Pension Participation Resolution.

Mr. Ambriz presented the resolution to approve the Memorandum of Agreement between Camden Enrollment Inc and Camden Prep and authorize signatory. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to Approve Memorandum of Agreement between Camden Enrollment Inc and Camden Prep.

Ms. Giana Solomon presented an update on community advocacy, sharing an update on the recent visit of Camden Public Schools new Superintendent. She highlighted collaboration between district and charter school as one of the pillars of the Superintendent's current strategic plan.

Mr. Ambriz opened the floor for public comments: There were none.

Mr. Ambriz presented the Financial Report. The following subjects were discussed:

- FY2018 Final Budget Transfer
- FY2019 Q1 Budget Transfer
- Check Register and Purchase Orders, 9/1/18 – 10/31/18
- Treasurer's Report, 9/1/18 – 10/31/18

It having been moved and duly seconded, the trustees voted unanimously to approve resolutions to accept the aforementioned reports.

Mr. Ambriz presented the Resolution to approve the 2017-18 Audit. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve the 2017-18 Audit.

The meeting was adjourned at 11:37 a.m.

THE NEXT BOARD MEETING IS Monday, JANUARY 28<sup>th</sup> at 9:00 am, AT CAMDEN PREP COPEWOOD ELEMENTARY (1650 COPEWOOD AVENUE).