

**Uncommon Schools – Camden Prep  
Board of Trustees Meeting  
9:00 a.m., Monday, November 18, 2019  
1650 Copewood St., Camden, NJ**

*The trustees in attendance were: Bob Howitt, Joe Mangini, Cassetta Perry, Janellen Duffy, Reverend Floyd White, Lindsay Kruse. Absent: Julie Jackson. Also present: Nechole Wilson, Giana Solomon-Campbell, Kelly Dowling, and Yoni Samuel-Siegel.*

The meeting was called to order at 9:00 a.m. by Mr. Howitt, who noted that the meeting had been duly publicized, as required by law, in the Courier-Post and NJ Daily News.

It having been moved and duly seconded, the trustees voted unanimously to approve the minutes from the September 16, 2019 board meeting.

Ms. Fern, principal of Camden Prep Copewood Elementary, led board members on a tour to observe classroom instruction across all grade levels.

Ms. Dowling presented an overview of the school dashboard data, noting student performance on recent interim assessments. Mr. Samuel-Siegel presented on school-based operations work to increase daily attendance and overall enrollment.

Mr. Howitt opened the floor for public comments. The mother of MMS students J.P. and J.P. expressed concerns about teacher communication, the need for transportation, and a potential accelerated program for high-achieving scholars.

Ms. Solomon-Campbell presented the personnel hires of Marisa Satterfield for Shared Regional Staff; Yolanda Perez for Mt. Ephraim Elementary School; Katonya Custis, Mary Newbill, and Carmen Ruiz for Copewood Elementary School. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the hiring of the aforementioned individuals.

Ms. Solomon-Campbell presented the resolution to approve the Memorandum of Agreement between Camden Enrollment, Inc and Camden Prep. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the Memorandum of Agreement.

Ms. Solomon-Campbell presented the resolution to approve the NJDOE Out of District Tuition 19-20 SY contract for student Y.L.. After discussion, it having been moved and duly seconded, the board voted unanimously to approve NJDOE Out of District Tuition contract.

Ms. Solomon-Campbell presented the resolution to approve the renewal of the YALE School 19-20 SY contract for students T.H. and Z.Q.. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the renewal of the YALE School contracts.

Ms. Solomon-Campbell presented the resolution to approve the Technology for Education and Consulting contract for speech therapy services. After discussion, it having been moved and duly

seconded, the board voted unanimously to approve the Technology for Education and Consulting contract.

Ms. Solomon-Campbell presented the resolution to approve Cooper Health System for psychiatric or neurological evaluations. After discussion, it having been moved and duly seconded, the board voted unanimously to approve Cooper Health System.

Ms. Solomon-Campbell presented the resolution to appoint the Authorized Signatory and Authorized Representative as Cynthia Leger. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution to appoint the Authorized Signatory.

Ms. Solomon-Campbell presented the update on community advocacy. She discussed Get Out the Vote initiatives at schools and the recent state and local elections, including results for state legislators, city council and the Camden City Advisory Board. She also detailed the Urban Hope Act 5-Year Review and the recent school visit with reviewers.

Ms. Perry presented the Parent Involvement report. She announced the members of the Camden Prep Parent Council and outlined the group's annual goals. She also discussed parent advocacy highlights, including the first advocacy workshop of the year and meeting with the State Commissioner of Education, Lamont Repollet, to advocate for school choice to continue in Camden.

Ms. Franco, Director of Accounting, introduced Richard O'Neill from our executive audit firm AAFCPAs, to review the executive summary of the 2018-19 Camden Prep audit. No material weaknesses nor large areas of concern were found in the audit. Richard recommended potential future considerations based on accounting standards updates taking effect in FY 2021.

Mr. Powell and Ms. Carvalho presented the Q1 Budget Variance Presentation, noting the region's strong financial health due in large part to increased overall enrollment and growth.

Mr. Howitt presented the resolution to approve the 2019-20 Audit. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution of the 2019-20 Audit.

Mr. Howitt presented the resolution to approve Pre-Tax Transportation Fringe Benefits for Employees. After discussion, it having been moved and duly seconded, the board voted unanimously to approve Pre-Tax Transportation Fringe Benefits for Employees.

Mr. Howitt presented the Financial Report. The following subjects were discussed:

- FY2019 Final Budget Transfer
- FY2020 Q1 Budget Transfer
- Purchase Orders, 9/1/19 – 9/30/19
- Treasurer's Report, 9/1/19 – 10/31/19

It having been moved and duly seconded, the trustees voted unanimously to approve resolutions to accept the aforementioned resolutions and reports.

The meeting was adjourned at 11:26 a.m.

THE NEXT BOARD MEETING IS Monday, JANUARY 27<sup>th</sup> at 9:00 am, AT CAMDEN PREP  
MT. EPHRAIM ELEMENTARY (1575 MT. EPHRAIM AVE.).